

Real Tobacco S.A., an internationally recognized cigarette manufacturing company with exports to more than 130 countries, is headquartered in Panteleimonas, Kilkis, just 28 km from Thessaloniki. Committed to social and environmental responsibility, we are distinguished for our top-quality products and continuous advancement of our expertise. Our culture is built on mutual respect, support, and professional development.

As part of our growth, we are seeking:

## **Budgeting and Costing Assistant**

As a Budgeting and Costing Assistant, you will support the Supervisor of the department in forming the Annual Budget and Costing of final products. The position involves close collaboration with all departments to prepare accurate budgets, analyze deviations from the budgeted figures, and provide reports to management.

### **Main Responsibilities:**

- Contribute to the analysis of production costs and the preparation of reports comparing Standard costs with Actual production costs
- Analyze cost reports and financial data
- Participate in the preparation of the annual budget
- Assist in the preparation of monthly reports for variance analysis
- Engage in other financial and accounting tasks
- Participate in the stock counting process
- Support internal audit processes

### **Required Qualifications:**

- Degree in Accounting, Finance or Economics (University/Technological Educational Institute)
- Experience in a similar position in the industry will be considered as a strong plus
- Organizational, planning, and teamwork skills
- Detail-driven and high level of confidentiality
- Experienced user in Microsoft Excel and ERP software (EnterSoft)
- Excellent knowledge of English (written and spoken).

### **We offer:**

- Competitive full-time salary package
- Transportation by bus from Thessaloniki and Kilkis
- Private Life and Health Insurance
- Continuous training and professional development
- Vouchers for Christmas, Marriage, and Childbirth
- Modern and safe work environment (ISO 45001)
- Career advancement opportunities.

Please send your CV to [hr@realtobaccogr.com](mailto:hr@realtobaccogr.com).

All applications will be treated with strict confidentiality.